1) Call to order at 5:04 pm

   Members present: Sue Ivey, Lisa Madsen, Christina Baxter, Lucky Syphanthong, Suzanne Rice, Mike Richards, Shelby Lewis, Kristi Thompson
   Members absent: Melanie Gensaw, Greg Morse
   Guests: Stacey Gabbert

2) Review/Approval of minutes: January 17, 2017

   Lucky Syphanthong moved to approve the minutes. Mike Richards seconded. Motion passed.

   Approval of revision to minutes from December 13, 2016 meeting to include correction that Kristi Thompson was present.

3) Public Input Session: Persons wishing to address the school site council on any items except personnel are invited to do so at this time. In the interest of time and order, each speaker may be limited to three minutes to address the school site council. No public input

4) Discussion Items:

   a) School Board report/handouts
      i) Board Minutes of January 9, 2017 were included in the handout.
      iii) Registration Report for 2017-18. Numbers are about the same as the previous year.
      iv) Tentative staffing options for 2017-18. Options include the possibility of some combination classes. Option A maintains 26 teachers, Option B reduces by one, and Option C reduces by two teachers.

   b) Inter-district Transfer Permits – A report of the inter-district transfer permits was included in the packet. It is still unknown if Eureka City Schools will approve or decline the pending requests for 2017-18 school year. Mike Richards read a recent news article published in the Times-Standard regarding the inter-district transfers. Sue noted that parents can appeal to HCOE their requests are declined.

   c) Review Single School District Plan (SSDP) – Per notes submitted to Sue Ivey by Mike Richards and Suzanne Rice, we removed the Johnston Spelling Inventory under tests and assessments (p. 5). Kristi Thompson noted a few instances where the language should be more gender-neutral and on p.9 we changed her to their, to reflect two school counselors. Sue will review and update if there are any other instances of gender-specific language. On Page 20 item 9, we changed Related Expenditures and Funding Source from f.-g. to t f.-h. to reflect the inclusion of item 9h.

   d) Parking Lot Subcommittee Report – Kristi found that CalTrans had a safety grant available so she applied. Sue received an email that indicated they may reach out to her to discuss via phone in the next two to three weeks, with notification of the award by March 31. The next Safe Routes to School meeting is in April. Kristi noted that 70% of Ridgewood students come
by private transportation. We discussed how to increase bus ridership and Sue recommended that we look at the existing schedule and make it easier to read.

Outside of construction, Mike recommends having the first staff member or bus drivers at Ridgewood place the cones in the parking lot across the entrance to the section that is west of the bus crosswalk, to deter the early morning confusion when parents park. We will also consider a sign in that area indicating teacher parking.

Sue spoke with the planning department regarding the McKinney building. The only other option is to file a complaint with the State Contractors’ Licensing Board, who can fine or revoke a license for an abandoned building. This is not something we want to pursue as a district. Sue will instead call him to ask about the building.

e) Continue planning for campus work day – Suzanne worked on the flyer and we reviewed the draft. Stacey spoke to the PTA about combining with Family Art Night to give the kids something to do while the adults are working. Food is provided and perhaps this would improve attendance for both events. CRSF is interested in participating as well. Many suggestions were made at the PTA meeting, including making it a Friday event. Many believe it would be easier to attend, so we agreed to move to Friday May 12.

Sue is meeting Thursday with Trevor Hammons, counselor at Zane, to get information about the materials and costs of the walkway project at Zane.

f) Support Services Pamphlet – Tabled to next meeting.

5) Action Items:
   a) Approve SSDP – Kristi Thompson moved to approve the SSDP with the noted corrections. Suzanne Rice seconded. Motion passed.

6) Future Agenda Items
   a) Cutten slideshow
   b) Support Services Pamphlet
   c) Review goals for the year – consider additional tasks

Next meeting: March 21, 2017
Cutten School Staff Room

Meeting adjourned at 6:55 pm

Respectfully submitted by Cutten Ridgewood School Site Council Secretary Christina Baxter.